

LOCAL COUNCIL NAME : **STANDON PARISH COUNCIL**

COUNTY: **STAFFORDSHIRE**

Financial year ending **31 MARCH 2020** **BANK RECONCILIATION**

Prepared by David Wright –Parish Clerk Date: – 27th April 2020

RESERVE ACCOUNT	£
Balance per bank statement at 31 March 2020(from bank statement)	5,437.84
Outstanding items	
Less unrepresented cheques	Nil
Plus uncleared payments into bank	Nil
Balance per cash book at 31 March 2020	5,437.64
CURRENT ACCOUNT	£
Balance per bank statement at 31 March 2020(from bank statement)	2,346.03
Outstanding items	
Less unrepresented cheques	
1177 PAYE-Clerks salary	66.22
1178 Subscription 2021 & Traing fee SPCA	253.00
1181 S137 Standon & Cotes Heath Senior Citizens	250.00
1184 S137 All Saints Church grass maintenance	800.00
1186 S137 All Saints School Standon storage box	330.00
	1699.22
Plus uncleared payments into bank	Nil
Balance per cash book at 31 March 2020	646.81

Total cash book balance at bank 5437.64 + 646.81 = £6,084.65

STANDON PARISH COUNCIL

EXPLANATION FOR VARIANCES

Box	2019	2020	Variance (2020less 2019)	%(Variance divided by 2020 figure multiplied by 100)	Explanation required
2	8,577	8,577	0	0	NO
3	1,721	1,063	-658	62	YES
4	1,987	1,987	0	0	NO
5	0	0	0	0	NO
6	9,956	9,973	17	0	NO
9	20,505	20,505	0	0	NO

EXPLANATION OF SIGNIFICANT VARIANCE

BOX NO 3.	£
Figure in 2019 column	1,721
Figure in 2019 column	1,063
Variance (2018 figure less 2019 figure)	-658
Reason	Amount
No VAT recovery made for 2018-2019 received	662
Increased bank interest	4
Unexplained- general variation	0
Unexplained amount is less than 15% of 2020 figure	YES
Unexplained amount is less than 15% of 2019 figure	YES

RECONCILIATION BETWEEN BOXES 7 AND 8 ON THE ANNUAL RETURN

	£
Figure in Box 8 of the Annual Return	6,085
Less Creditors on 31 March 2020	Nil
Plus Debtors at 31 March 2020	Nil
Figure in Box 7 of the Annual Return	6,085

STANDON PARISH COUNCIL - STAFFORDSHIRE

Assertion	Explanation for “No” response on Section 2 of the Annual Governance Statement
9. N/A	Standon Parish Council has no trust funds

Conclusion	Explanation for “No” or “Not Covered” on internal auditor’s report
F. N/A	Standon Parish Council does not use a petty cash system and all payments are covered by invoices and cheque payments.
K. N/A	Standon Parish Council has no trust funds.

Earmarked reserves held by the Council at 31st March 2020

Amount held at 31 st March 2020 £	Purpose of reserve
Nil	No earmarked reserves.